**TYLA Awards of Achievement Program
Single Project/SERVICE TO THE PUBLIC**

**Project Information Form**

Name of YLD Affiliate:

What is the title of your Service to the Public project?

Type of Project:

\_ Educational

\_ Legislative

\_ Commemorative Events

\_ Pro Bono Projects

\_ Diversity

\_ Disaster Recovery

\_ Competitions

Degree of Change or Growth (New Project or Continued Project):

Project Description
*(Please provide a brief description (750 words or less) of your project.  Be sure to include a description of the role(s) played by the young lawyer volunteers in the undertaking of this project; any products resulting from the project; and in the case of continuing projects, if they have been expanded, explain how.)*

Needs Assessment
*(What was the reason for undertaking this project? e.g. was the project internally or externally motivated; was there a need in the community for the project; was there a target audience?)*

Achievement of Goals / Impact
*(What were the goals and objectives of this project?)*

If goals were not met, why not?

**Will this be a recurring affiliate project?**

If yes, will you make any revisions?

**Degree of Participation by Members**

How many young lawyer members actually participated in this project? (Consider young lawyer involvement in all the different stages of the project...planning, organization, implementation, and/or presentation.)

How many young lawyer leadership (officers, directors, board membership)?

How many young lawyer committee members?

How many young lawyer general membership?

What other groups or individuals participated and in what numbers?

What do you think is the optimum amount of members needed to carry out this project?

**Timeframe**

How much time did it take to organize the project?

How much time did it take to recruit members for the project?

How much time did it take to carry out the project from beginning to end?

**Budget**

What was the cost of this project excluding in-kind/donated services?

How was the project funded?

How long did it take to raise the funds needed for this project?

**Suggestions / Recommendations**

What suggestions/recommendations would you make to other young lawyer groups who would consider undertaking a similar project?